

GALLOO E-INVOICING



User guide to digital invoicing to Galloo

All information
about e-invoicing
can be found on
the website of the
Belgian government
[https://efactuur.
belgium.be/](https://efactuur.belgium.be/)




From 1 January 2026, all Belgian VAT-liable companies will be required to send and receive invoices to and from their Belgian customers via the **Peppol platform**.

In addition, the Belgian and Dutch Galloo companies will start using **a new ERP** (a new IT system).

Please read this document carefully. You will find all the practical information for the smooth processing of your invoices to Galloo.

**A correct
Galloo reference
is always
required!**

FROM 01.01.2026

Non-VAT-liable suppliers	<p>two possible options</p> <ul style="list-style-type: none"> • e-invoice via Peppol • Invoice as pdf to billing.center@galloo.com <p>As a supplier of scrap metal: self-billing possible</p>	<p>two possible options</p> <ul style="list-style-type: none"> • e-invoice via Peppol • Invoice as pdf to billing.center@galloo.com <p>As a supplier of scrap metal: self-billing possible</p>	<p>Invoice SCRAP METALS to a FRENCH Galloo company: transfer paper document or pdf file to the specific Galloo site.</p> <p>Invoice COSTS/INVESTMENTS to a FRENCH Galloo company: transfer as pdf to apinvoices@galloo.com</p> <p>Invoice to a BELGIAN company with French VAT number: transfer as pdf to billing.center@galloo.com</p>
 Belgian VAT-liable suppliers	<p>e-invoice mandatory via Peppol</p> <p>As a supplier of scrap metal: self-billing possible</p>		
non-Belgian VAT-liable suppliers	<p>two possible options</p> <ul style="list-style-type: none"> • e-invoice via Peppol • Invoice as pdf to billing.center@galloo.com <p>As a supplier of scrap metal: self-billing possible</p>		

GALLOO REFERENCES

Galloo receives a very large volume of incoming invoices, **it is essential to ALWAYS mention the received Galloo reference on your invoice.**

If you have not received a reference from the weighbridge or the ordering department, please request one from your usual contact person before preparing the invoice. This will ensure that your invoice does not encounter processing issues in our system and will allow us to guarantee you timely payment.

From 2026 onwards, invoices without a reference cannot be processed.

Please note, references from before 1 January 2026 are no longer valid!

Only one reference or one order number may be mentioned on your invoice. If you have multiple orders, please create the same number of invoices.

SELF-BILLING SERVICE FOR SCRAP SUPPLIERS



For our professional scrap suppliers, Galloo offers a convenient self-billing service, where Galloo

- creates its own purchase invoice,
- provides the purchase invoice to you, and this purchase document serves as your sales document as the supplier.
- Galloo sends this document to the Peppol platform, ensuring that as a scrap supplier, you have fulfilled the e-invoicing obligation, effective from 01/01/2026, for the preparation and sending of scrap invoices.

If you choose the self-billing solution, please inform the weighbridge operator at your next scrap delivery.

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FROM 01.07.2026

Non-VAT-liable suppliers	<p>You are invoicing a BELGIAN Galloo company with a Belgian VAT number.</p> <p>two possible options</p> <ul style="list-style-type: none"> • e-invoice via Peppol • Invoice as pdf to billing.center@galloo.com <p>As a supplier of scrap metal: self-billing possible</p>	<p>You invoice a DUTCH or a BELGIAN Galloo company with a Dutch VAT number.</p> <p>two possible options</p> <ul style="list-style-type: none"> • e-invoice via Peppol • Invoice as pdf to billing.center@galloo.com <p>As a supplier of scrap metal: self-billing possible</p>	<p>You are invoicing a BELGIAN OR FRENCH Galloo company with a French VAT number.</p> <p>two possible options</p> <ul style="list-style-type: none"> • e-invoice via Peppol • Invoice as pdf to billing.center@galloo.com
 Belgian VAT-liable suppliers	<p>e-invoice mandatory via Peppol</p> <p>As a supplier of scrap metal: self-billing possible</p>		
non-Belgian / non-French VAT-liable suppliers	<p>two possible options</p> <ul style="list-style-type: none"> • e-invoice via Peppol • Invoice as pdf to billing.center@galloo.com 		
 French VAT-liable suppliers	<p>two possible options</p> <ul style="list-style-type: none"> • e-invoice via Peppol • Invoice as pdf to billing.center@galloo.com 		

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FROM 01.09.2026

 French or Belgian VAT-liable suppliers with French VAT number	<p>You are invoicing a BELGIAN Galloo company with a Belgian VAT number.</p> <p>two possible options</p> <ul style="list-style-type: none"> • e-invoice via Peppol • Invoice as pdf to billing.center@galloo.com 	<p>You invoice a DUTCH or a BELGIAN Galloo company with a Dutch VAT number.</p> <p>two possible options</p> <ul style="list-style-type: none"> • e-invoice via Peppol • Invoice as pdf to billing.center@galloo.com <p>As a supplier of scrap metal: self-billing possible</p>	<p>You are invoicing a BELGIAN OR FRENCH Galloo company with a French VAT number.</p> <p>If complied with French criteria for e-invoicing : e-invoice mandatory via Peppol</p> <p>If not complied with French criteria for e-invoicing : two possible options</p> <ul style="list-style-type: none"> • e-invoice via Peppol • Invoice as pdf to billing.center@galloo.com
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GALLOO PAYMENT TERMS

Galloo is a financially sound group and a reliable payer for all suppliers.

The standard payment terms at Galloo are as follows:

- Scrap suppliers: as agreed on site
- Suppliers of goods and services: 30 days end of month (based on the invoice date)

Please ensure this information is updated in your systems, as dealing with unnecessary reminders requires significant effort from both parties.



WE ARE HAPPY TO ASSIST YOU

billing.help@galloo.com
BE +32 56 24 13 43
FR: +33 3 20 23 95 75



Your usual contact person is your first point of contact. If you have specific questions, please contact our helpdesk via billing.help@galloo.com or give us a call.

apinvoices@galloo.com: this email address can be used until 01/07/2026 for invoices to Galloo companies with a **French VAT number** (see chart). The invoice must be attached to the email as a PDF.

This email address is an automated mailbox! Any information or documents sent along are not intended for this mailbox and will not be read or processed.

billing.center@galloo.com: this email address replaces apinvoices@galloo.com from 01/01/2026 for Belgian and Dutch Galloo companies and, from 01/07/2026, also for French Galloo companies. It is the alternative for Peppol (see chart).

finance@galloo.com: this email address can be used for specific questions to our accountancy department or for payment reminders.

THE GALLOO COMPANIES

BELGIUM

GALLOO NV - BE 0422 834 084

Wervikstraat 320, 8930 Menen

French VAT nr : FR59452267883

Dutch VAT nr : 803599092B025270

PEPPOL-registration: 0208:0422834084, active from 1/1/2026

GALLOO HOLDING NV - BE 0405 484 843

Wervikstraat 320, 8930 Menen

PEPPOL-registration: 0208:0405484843, active from 1/11/2025

GALLOO TERTRE SA - BE 0447 769 321

75 Rue de la Hamaide, 7333 Tertre

PEPPOL-registration: 0208:0447769321, active from 1/1/2026

GALLOO WALLONIE SA - BE 0411 609 107

12-14 Rue Fernand Pennequin, 7540 Kain

PEPPOL-registration: 0208:0411609107, active from 1/1/2026

GALLOO LOGISTICS NV - BE 0459 706 061

Wervikstraat 320, 8930 Menen

PEPPOL-registration: 0208:0459706061, active from 1/1/2026

THE NETHERLANDS

GALLOO ZEELAND BV - NL009016284B01

Ambachtsstraat 2, 4538 AW Terneuzen

PEPPOL-registration: 0106:21013840, active from 1/1/2026

FRANCE

PEPPOL registration numbers will be briefed in the run-up to the switchover from 1 July 2026.

GALLOO FRANCE SAS - FR 78 383 066 602

Première Avenue, Port Fluvial, F-59250 Halluin

Belgian VAT nr : BE0810479936

GALLOO PLASTICS SAS - FR 77 408 481 992

Première Avenue, Port Fluvial, F-59250 Halluin

GALLOO LITTORAL SAS - FR 37 442 377 206

2 Avenue de la Garonne, 59640 Dunkerque

SUSTAINERA - VALORAUTO SAS - FR 66 981 213 606

Première Avenue, Port Fluvial, F-59250 Halluin,

Belgian VAT nr: BE1005294736



WWW.GALLOO.COM

COMMITTED AS ONE TO GIVE EARTH ITS SECOND NATURE